



TRAINER AGREEMENT

- The submitted application accurately reflects my education, training, and experience.
- I agree to only use the Pathways Child Care Career Development System logo in the subject areas of my field as approved.
- I understand that I am to meet the Train the Trainer requirements, maintain a connection to the child care field, participate in any evaluation process, and identify all training with the correct CDA subject area.
- I understand that no more than six (6) hours of approved training can be awarded in any one day.
- I understand that it is my responsibility as a trainer to acquire and submit attendance information as required.
- I understand that a training certificate must be issued to each participant and clock hours must be adjusted to reflect actual participation in instances of late arrival or early dismissal.
- I understand that it is my responsibility as a trainer to train the entire length of the session.
- I understand that participants in my training will not receive official credit for the training until all required training information has been returned to the Pathways Child Career Development System and entered into the training Registry.
- I understand that my approval of training and my trainers certificate is contingent upon my agreement with the above statements, and that my certificate is valid for three (3) years.
- I understand that individuals representing the Pathways Child Care Career Development System will request submittal of training evaluation forms and may attend my session at any time.
- I understand that violation of any of the above statements may place this, and/or future training certification applications, in jeopardy.

I, hereby, agree to abide by the conditions set forth in this Trainer Agreement.

Signature

Date

Return the Application to:
Louisiana Pathways Child Career Development System
NSU Child & Family Network
1800 Warrington Place
Shreveport, LA 71101-4425
Phone: (318) 677-3167 or Toll-Free (800) 245-8925